emergency information

for emergencies:
Call 9-1-1,
642-3333 from a cell phone

For more information on emergency preparedness, contact the Office of Emergency Preparedness at 642-9036

bomb threat

- Check work area for unfamiliar items. Do not touch suspicious items; report them to campus authorities.
- Take personal belongings when you leave.
- Leave doors and windows open; do not turn light switches on or off.
- Use stairs only; do not use elevators.
- Move well away from the building.

explosion

- Take cover under sturdy furniture, or leave the building if directed to do so by emergency representatives.
- Stay away from windows.
- Do not light matches.
- Move well away from the site of the hazard to a safe location.
- Use stairs only; do not use elevators.

letter and package bomb indicators

- No Return Address
- Strange Odor
- Protruding Wires
- Wrong Title with Name
- Lopsided
- Oily Stains on Wrapper
- Restrictive Markings
- Mailed From Foreign Country
- Excessive Postage
- Misspelled Words Addressed to Titled Only
- Rigid or Bulky
- Badly Typed or Written
- Special Delivery

remember:
If you think a package is suspicious:
- Contact the Police Department at 642-6760
- Do NOT move or open the package
- DO MOVE PEOPLE AWAY from the package
Information on Suspicious Package Identification

For your information and as a safety precaution, please read and share the following information provided by your police department. Contact the UC Police at 642-6760 if you receive or observe a suspicious letter or parcel that is unexpected or unknown with the following characteristics:

- Foreign mail, air mail, and special delivery
- Restrictive markings such as confidential, personal, etc.
- Excessive postage
- Handwritten or poorly typed address
- Incorrect titles
- Titles, but no names
- Misspellings of common words
- Oily stains or discolorations
- No return address
- Excessive weight
- Rigid envelope
- Lopsided or uneven envelope
- Protruding wires or tinfoil
- Excessive securing materials such as masking tape or string
- Visual distractions

If you are uncomfortable with a package and think it is suspicious:

- Contact the Police Department at 642-6760
- Do NOT move or open the package
- Do NOT investigate too closely
- Do NOT cover or insulate the package
- DO move people away from the package

Additional information is included on the reverse side. If you have questions about this information, contact the Office of Emergency Preparedness at 642-9036 or the UC Police Department at 642-6760.